



Mission: The Parks & Recreation department operates year-round programs throughout the City's public facilities, playgrounds, schoolyards, and various other locations to promote positive and healthy activities for all members of the Somerville community.

Ice Rink Facility Cancellation Policy

I. Introduction

A. Purpose

To ensure that proper notification is communicated in regards to the cancellation of ice time.

B. Objective

To discontinue the use of ice, vendors must provide appropriate notification by noon during a Monday-Friday rental and within 24 hours of a weekend rental. If a weekday rental occurs prior to noon on a week day, then notification must be made by 4pm prior to the cancellation date. For example, by 4pm the day before the rental date.

II. Overview

A. Department Philosophy

The Parks & Recreation Department wants all rental vendors to be able to enjoy the use of their requested ice time. Therefore, it is the intent of this policy to promote healthy communication regarding the cancellation process.

B. Considerations

Parks & Recreation Department may have to close facility due to State weather emergencies. If weather prohibits use of the facility then the Department will notify vendors by 4:30pm.

III. Definitions

Facility refers to any building structure in which an event or activity will be held which the Parks & Recreation Department oversees.