



Mission: The Parks & Recreation department operates year-round programs throughout the City's public facilities, playgrounds, schoolyards, and various other locations to promote positive and healthy activities for all members of the Somerville community.

Cancellation Policy

I. Introduction

A. Purpose

To ensure that proper notification is communicated regarding the cancellation of activities and/or special events.

B. Objective

The Parks & Recreation department will notify registrants within 24 hours of a discontinuation of activity or event. Notifications will be made via email, text, phone call, social media, Recreation website, or any other such method deemed appropriate.

Should an activity have to be cancelled due to weather, participants will be notified as soon as possible. It is the intent of the Department to communicate weather related cancellations at least 2 hours prior to the schedule start of a program. Payments will be credited or refunded accordingly.

II. Overview

A. Department Philosophy

The Parks & Recreation Department intends to communicate cancellations to all participants of recreation sponsored activities in order for participants to plan accordingly. Applicable refunds or credits will be provided depending on the nature of the sponsored activity.

B. Considerations

In cases where it may be beyond the purview of the Parks & Recreation Department, notification of a cancellation will be made as soon as possible. Such considerations may include but are not be limited to: outside vendor sponsored leagues and/or activities, co-sponsored special events in which other parties are involved, school intramural programs, etc.

III. Definitions

Recreational activities include those in which the Parks & Recreation Department is solely responsible for overseeing and/or facilitating.